

Foundation Trust Board of Directors – 25 January 2018



Chair's Report to the Board of Directors

Situation

This is a regular paper providing oversight of Chair and Non-Executive Director (NED) activities relating to the Well-Led framework.

Background

The paper will provide details of key activities undertaken since the last Board meeting including NED development and resourcing; governance developments including work with Governors; service visits and NED visibility; and external meetings with partners and other stakeholders. Activities relating to formal Committees of the Board, Council of Governors (COG) and Governor Sub-Groups will be reported through existing mechanisms.

Assessment

NED Induction

Our new NED, Melanie Hall, started on 1st January 2018. A programme of Induction activities is being arranged, including Corporate Induction, one-to-one meetings with Executive Directors and an NHSP Providers NED Induction event. Melanie will take a lead on Procurement within the NED group and will provide support to Appointment of Consultants panels as the need arises. She will formally be a member of Audit and Quality & Governance Committees but is hoping to attend a wide range of meetings in the Corporate Calendar to facilitate her development.

NED Reappointments

Bev Messinger has been reappointed as a NED with effect from 1st February 2018 and will continue in her role as Trust Vice Chair. As Bev had already served two terms of three years, reappointment is by exception and for a term of one year. Bev's reappointment will facilitate succession planning for her current roles as Vice Chair and Chair of Performance Committee and will enable Bev to support newer colleagues, including Lin Hinnigan, our NExT Director placement and Scott Adams, in relation to the Chair role for Performance Committee. Scott successfully undertook the role at December's Performance Committee as part of a planned succession.

The reappointment process for Alastair Watson was concluded at COG in January and will be reported in public in March.

COG Effectiveness and Development

As a follow-up to the Joint COG/Board Workshop in August 2017, Governors were asked to participate in a survey designed to establish their views on how the effectiveness of the Council could be further

strengthened. 58% of Governors responded and the results were tabled at November's COG. Subsequently at the request of the Chairs Sub Group, the Chair of the Membership and Governance Sub Group, the Lead Governor and the Director of Corporate Governance developed some initial proposals for discussion at January's COG. These included proposals to increase the alignment of Governor Sub Groups with relevant Board Committees, to include more Governor/NED-led agenda items and increase the opportunity for group-working. The initial proposals were well received and supported and subject to further refinement and clarification, will be finalised at March COG in order to facilitate implementation from April 2018.

As some elements of the proposals had already been supported very clearly through the survey, changes to the traditional format of COG were introduced in January's meeting and were welcomed by Governors. In particular Scott Adams presented to Governors on the assurance obtained by NEDs in relation to an agreed area of risk and this was very positively received.

Governor Induction

Induction materials used by the Chair and Director of Corporate Governance to welcome new Governors were refreshed and updated for use from January 2018. These now reflect the respective leadership and governance responsibilities which were considered at the Joint COG/Board Workshop.

Board Development

The next Board Development Workshop taking place on 8th February 2018 will be focused on developing the effectiveness and performance of the Board as a team and a Unitary Board. Given the nature of this event, it is very important that all Board members make themselves available to attend.

Relevant meetings, events and visits since last Trust Board meeting

| <i>Date</i> | <i>External/ Partner Meetings and Events</i> | <i>Non-Executive Attendee(s)</i> |
|-----------------------|--|----------------------------------|
| 21 st Dec | STP Partnership Board | Chair (with chief executive) |
| 4 th Jan | Northamptonshire Healthcare Charity Trustees Meeting | Moira Ingham |
| 10 th Jan | Service Development Manager, Adult Public Health | Chair |
| 15 th Jan | Councillor Bill Parker, NCC | Chair |
| 18 th Jan* | Health and Wellbeing Board | Chair (with chief executive) |
| 18 th Jan* | STP Partnership Board | Chair (with chief executive) |
| 22 nd Jan* | Senior BAME Influencers Group | Chair |
| 23 rd Jan* | Midlands & East Quality Leads Network | Moira Ingham |
| 31 st Jan* | Midlands & East Chairs Networks | Chair |

| <i>Date</i> | <i>Internal Meetings, Events and Service Visits</i> | <i>Non-Executive Attendee(s)</i> |
|----------------------|--|---|
| 6 th Dec | District Nursing Quality Summit | Moira Ingham (with executive directors) |
| 7 th Dec | Serious Incident Review Committee | Chair, Moira Ingham |
| 7 th Dec | Sustainability Committee | Chair |
| 7 th Dec | Community LD Services Manager | Moira Ingham (with executive director) |
| 8 th Dec | Pre-Meeting with Melanie Hall | Chair |
| 8 th Dec | Unit Manager, 1 Willow Close | Moira Ingham |
| 8 th Dec | Charity Committee | Moira Ingham |
| 14 th Dec | Children's Services, SMH | Alastair Watson (with Executive Director) |
| 15 th Dec | Beyond Good Steering Group | Moira Ingham |
| 22 nd Dec | Cransley Hospice, Forest Centre, Welland Centre, Corby Community Hospital and Corby District Nursing | Moira Ingham (with executive director) |

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|-----------------------|---|--|
| | Team | |
| 5 th Jan | Equality and Inclusion Assurance Board | Moira Ingham |
| 5 th Jan | Partner Governor Induction – Sue Watts | Chair (with executive director) |
| 9 th Jan | NHFT Leadership Conference | Chair, Melanie Hall |
| 10 th Jan | Adults ADHD and Asperger’s Team, SMH | Chair |
| 16 th Jan | Partner Governor Induction – Chris Haynes-Smith | Chair (with executive director) |
| 18 th Jan* | Safeguarding Workshop | Moira Ingham, Bev Messinger, Paul Clark, Melanie Hall (with executive directors) |
| 24 th Jan* | Partnership Working with Staffside | Chair (with various colleagues) |
| 30 th Jan* | Involvement Workshop with Governors | Chair, Paul Clark (with various colleagues) |

*planned at time of writing

Recommendations

The Board of Directors is invited to consider the content of this report in particular, in the particular the need to ensure ensure availability for the Board Development workshop scheduled for 8th February.

Governance Table

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| For Board and Board Committees: | | |
| Paper sponsored by: | N/A | |
| Paper authored by: | Crishni Waring, Chair | |
| Date submitted: | 17 th January 2018 | |
| State which Board Committee or other forum within the Trust’s governance structure, if any, have previously considered the report/this issue and the date of the relevant meeting(s): | None | |
| If considered elsewhere, state the level of assurance gained by the Board Committee or other forum i.e. assured/ partially assured / not assured: | N/A | |
| State whether this is a ‘one off’ report or, if not, when an update report will be provided for the purposes of corporate Agenda planning | Regular report to Board | |
| DIGB Q strategic alignment*: | Develop | ✓ |
| | Innovate | |
| | Grow | ✓ |
| | Build Quality | |
| Organisational Risk Register considerations: | List risk number and title of risk | N/A |
| False and misleading information (FOMI) considerations: | No false or misleading information applies | |
| Equality considerations: | N/A | |