

## Foundation Trust Board of Directors – 30 November 2017

### Chair's Report to the Board of Directors



#### Situation

This is a regular paper providing oversight of Chair and Non-Executive Director (NED) activities relating to the Well-Led framework.

#### Background

The paper will provide details of key activities undertaken since the last Board meeting including NED development and resourcing; governance developments including work with Governors; service visits and NED visibility; and external meetings with partners and other stakeholders. Activities relating to formal Sub-Committees of the Board, Council of Governors (COG) and Governor Sub-Groups will be reported through existing mechanisms.

#### Assessment

##### *NED Resourcing*

The recruitment to the additional NED post approved by COG and the Board has been concluded, with COG ratifying the appointment of Melanie Hall at its meeting of 16<sup>th</sup> November, subject to the completion of relevant checks. Melanie has experience of working at a senior level within the private sector and NHS Logistics. A comprehensive selection process was undertaken with Governors well-represented in the stakeholder group and interview panel, the latter also supported by the Chair of Lincolnshire Partnership Trust. Melanie will be starting formally with the Trust on 1<sup>st</sup> January 2018 and a programme of Induction activities will follow thereafter, for which support from Board colleagues would be appreciated.

##### *NExT Director Scheme*

Following the introduction of the NExT Director Scheme from NHSI, a placement was offered to Lin Hinnigan who formally started on 17 October 2017. Lin has a background as an Educational Psychologist and has extensive experience at Board level including as a Chief Executive of three public bodies. Lin is currently undertaking a number of Induction activities and will be mentored by Bev Messenger in her capacity as Vice Chair.

##### *Joint COG/ Board Workshop Outputs*

The outputs of the joint event, which explored the Board's and COG's respective leadership and governance responsibilities, have been documented and shared with Governors along with a survey aimed at identifying and prioritising next steps. Nineteen survey responses were received from Governors. Further discussions are planned for January COG.

### Board Governance

New guidance on Board ways of working have been developed and implemented including standards for content, format and timeliness of board papers.

### NED Appraisal Reviews

One-to-ones appraisal reviews were undertaken with all NEDs during October, in line with the Trust's Appraisal procedure, and included a review of progress against objectives.

### Board Development

Board Development Workshops on System Leadership and Corporate Governance on Health and Safety were well-attended by Board members and rated positively in terms of content. Further sessions are planned on building an effective team and risk management during 2017/2018.

### Relevant meetings, events and visits since last Trust Board meeting

| <i>Date</i>                          | <i>External/ Partner Meetings and Events</i>                                      | <i>Non-Executive Attendee(s)</i>    |
|--------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------|
| 3 <sup>rd</sup> Oct                  | Chair, Leicestershire Partnership Trust                                           | Chair                               |
| 5 <sup>th</sup> Oct                  | Midlands & East Quality Leads Network                                             | Moira Ingham                        |
| 6 <sup>th</sup> Oct                  | HSJ Judges Visit                                                                  | Chair (with various colleagues)     |
| 9 <sup>th</sup> Oct                  | Delivering Transformation and Change in Local Health Systems (NHSE/NHSI Workshop) | Paul Clark, Moira Ingham            |
| 10 <sup>th</sup> Oct                 | County Chairs and NEDs                                                            | Chair, Moira Ingham, Paul Clark     |
| 11 <sup>th</sup> Oct                 | Health and Wellbeing Board Development Session, Mental Health                     | Moira Ingham (with chief executive) |
| 23 <sup>rd</sup> Oct                 | Chair, Kettering General Hospital                                                 | Chair                               |
| 24 <sup>th</sup> Oct                 | STP Partnership Board                                                             | Chair (with chief executive)        |
| 1 <sup>st</sup> Nov                  | Midlands & East Mental Health Chairs & All Chairs Networks                        | Chair                               |
| 2 <sup>nd</sup> Nov                  | Chair, Nene Clinical Commissioning Group                                          | Chair                               |
| 7 <sup>th</sup> /8 <sup>th</sup> Nov | NHS Providers Annual Conference                                                   | Chair (with chief executive)        |
| 9 <sup>th</sup> Nov                  | Health and Wellbeing Board                                                        | Chair                               |
| 9 <sup>th</sup> Nov                  | Healthy Workplace Strategy Group                                                  | Chair                               |
| 13 <sup>th</sup> Nov                 | NED Interview Panel for Northampton General Hospital                              | Chair                               |
| 14 <sup>th</sup> Nov                 | County Chairs                                                                     | Chair                               |
| 22 <sup>nd</sup> Nov                 | HSJ Awards                                                                        | Chair (with various colleagues)     |
| 28 <sup>th</sup> Nov*                | First for Wellbeing Owners Board                                                  | Chair (with chief executive)        |

| <i>Date</i>                           | <i>Internal Meetings, Events and Service Visits</i>                          | <i>Non-Executive Attendee(s)</i>                            |
|---------------------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------|
| 2 <sup>nd</sup> – 6 <sup>th</sup> Oct | Shaping Our Future Together                                                  | Chair (x2 days), Alastair Watson, Moira Ingham, Scott Adams |
| 10 <sup>th</sup> Oct                  | Library Services/ Spiritual Wellbeing Service, Berrywood                     | Chair                                                       |
| 10 <sup>th</sup> Oct                  | Equality & Inclusion Assurance Board                                         | Moira Ingham                                                |
| 10 <sup>th</sup> Oct                  | Quality Forum                                                                | Moira Ingham                                                |
| 17 <sup>th</sup> Oct                  | Governor Meeting on Rushden with Janet Hathaway, John Walker and Tony Locock | Chair (with executive director)                             |
| 19 <sup>th</sup> Oct                  | NHFT LGTB Network Lead                                                       | Scott Adams                                                 |
| 24 <sup>th</sup> Oct                  | SALT/ MSK Physiotherapy Outpatients, Isebrook                                | Scott Adams (with executive director)                       |
| 31 <sup>st</sup> Oct                  | Involvement Workshop with Governors                                          | Chair, Paul Clark (with various colleagues)                 |
| 2 <sup>nd</sup> Nov                   | Integrated Sexual Health Service, Ashwood Centre,                            | Chair (with executive director)                             |

|                       |                                                |                                        |
|-----------------------|------------------------------------------------|----------------------------------------|
|                       | SMH                                            |                                        |
| 9 <sup>th</sup> Nov   | Children's Physiotherapy/ ADHD & ASD Teams     | Alastair Watson (with deputy director) |
| 9 <sup>th</sup> Nov   | Quality Forum Review Meeting                   | Moira Ingham (with executive director) |
| 14 <sup>th</sup> Nov  | N-Step Early Intervention in Psychosis, SMH    | Chair, Lin Hinnigan (with governor)    |
| 15 <sup>th</sup> Nov  | The Warren (Crisis House)                      | Chair, Lin Hinnigan (with governor)    |
| 15 <sup>th</sup> Nov  | IAPT, Campbell House                           | Chair, Lin Hinnigan (with governor)    |
| 17 <sup>th</sup> Nov  | LD Intensive Support Team                      | Moira Ingham                           |
| 20 <sup>th</sup> Nov  | Clinical Excellence Awards                     | Scott Adams                            |
| 21 <sup>st</sup> Nov  | Consultant Interviews for PCART (Community MH) | Chair (with executive directors)       |
| 24 <sup>th</sup> Nov* | NHFT Quality Awards                            | Chair, Bev Messinger, Scott Adams      |
| 28 <sup>th</sup> Nov* | Welland Centre, SMH                            | Chair, Lin Hinnigan (with governor)    |
| 30 <sup>th</sup> Nov* | Kettering Crisis Cafe                          | Chair                                  |

\*planned at time of writing

## Recommendations

The Board of Directors is invited to consider the content of this report, in particular the need for support to the new NED commencing on 1<sup>st</sup> January, 2018.

## Governance Table

|                                                                                                                                                                                              |                                                      |     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----|
| <b>For Board and Board Committees:</b>                                                                                                                                                       |                                                      |     |
| <b>Paper sponsored by:</b>                                                                                                                                                                   | N/A                                                  |     |
| <b>Paper authored by:</b>                                                                                                                                                                    | Crishni Waring, Chair                                |     |
| <b>Date submitted:</b>                                                                                                                                                                       | 22 November 2017                                     |     |
| <b>State which Board Committee or other forum within the Trust's governance structure, if any, have previously considered the report/this issue and the date of the relevant meeting(s):</b> | None                                                 |     |
| <b>If considered elsewhere, state the level of assurance gained by the Board Committee or other forum i.e. assured/ partially assured / not assured:</b>                                     | N/A                                                  |     |
| <b>State whether this is a 'one off' report or, if not, when an update report will be provided for the purposes of corporate Agenda planning</b>                                             | Regular report to Board                              |     |
| <b>DIGB Q strategic alignment*:</b>                                                                                                                                                          | <b>Develop</b>                                       | √   |
|                                                                                                                                                                                              | <b>Innovate</b>                                      |     |
|                                                                                                                                                                                              | <b>Grow</b>                                          | √   |
|                                                                                                                                                                                              | <b>Build Quality</b>                                 |     |
| <b>Organisational Risk Register considerations:</b>                                                                                                                                          | List risk number and title of risk                   | N/A |
| <b>False and misleading information (FOMI) considerations:</b>                                                                                                                               | No false or misleading information believed to apply |     |
| <b>Equality considerations:</b>                                                                                                                                                              | N/A                                                  |     |