

Council of Governors: 19 November 2013 - report of Staff and Resources sub group

The staff and resources sub group met on Tuesday 19 November as planned and discussed the following items on its agenda:

Purchasing limits/providers – the group received a presentation on the trust's purchasing team focussing on procurement, purchasing limits across trust services and providers the trust uses from Cathy Headland, Head of Procurement and Lisa Wynne, Senior Contracts Manager. Discussion included quality of products, ordering of products, purchase orders, expenditure and standardisation of certain products. Group welcomed the update and noted the team were working closely with the Chairman and Directors to provide cost improvements to assist the CIPs required. Cathy Headland invited the group to visit the NHS supply chain depot – this would be arranged for early 2014.

Community Nursing Development – Kym Abel, Head of Professional Development was present for discussions on this subject. This was an action which had been forwarded from the Corporate Assessment Group and was a concern to governors. The group was updated on how community nursing development was to the present day. In the past, the group was informed that funding was available from the East Midlands Commissioning Group for band 5 District Nurses to attend University in order for them to receive qualifications to progress on to band 6/7. Funding is no longer available but the trust has a local agreement with the University which allows nurses to attend once a week. The group were informed that 39 District Nurses were currently signed up to the programme but 14 had withdrawn due to different reasons. The group expressed their concerns and requested that they be escalated to the Board of Directors.

Annual report on medical appraisal – an action arising from the sub group's work programme. The annual report had been received at the October Trust Board meeting and was received by this group for information. Group noted that Director of Human Resources would liaise with the Medical Director on the benefits and improvements of doctors appraisals.

HR Workplan 2013/14 – the mid-year review HR workplan was received for information; noting the key points were in response to feedback from staff and the staff survey.

Terms of Reference – the group agreed the terms of reference, noting no changes were required.

Workplan 2013 – group noted the workplan for 2013 and the topics discussed.

Workplan 2014 – the group received a draft copy of its workplan for 2014.

Meeting dates for 2014 – agreed by the group.

Credit Unions – this was discussed under any other business. The group were informed that this subject had been agreed by the Membership and Governance sub group and had been passed on for discussion by the Board.

The above list concludes the discussion of the November meeting.

Suzanne Johnson, Staff governor – non clinical
Chair of Staff and Resources Sub Group