



01536 480451



foi@nhft.nhs.uk

The Freedom of Information Team
Bevan House
Kettering Parkway South
Kettering
Northants
NN15 6XR

Our ref Number: FOI0156015

13 July 2016

Dear Requester,

Freedom of Information Act 2000 request: FOI0516015

With reference to your request for information, dated 16/05/2016, made under section 1(1) of the Freedom of Information Act, I am writing to inform you the trusts response is set out below:

You asked the following:

I'm currently doing some research with regards to fleet management and I was wondering if I could submit a freedom of information request detailing the organisation's vehicle, leasing and maintenance contracts. Im aware that not all organisations will have this particular contract but can you please send the following information with regards to these contracts:

For each of the contract types I am requesting (Vehicle Maintenance, Lease, Hire) can you please provide me with the contract information for each individual supplier this includes the annual average spend, contract start, expiry and review date.

I do not wish to receive information around frameworks I only require the contract information relating to the agreement between the organisation and the supplier. Also I require the contract dates of the signed agreement with the organisation and the provider and NOT framework dates.

1. Contract Type: Vehicle Maintenance, Lease, Hire
2. Incumbent Supplier: Who is the existing supplier for each contract?
3. Annual Average Spend: What is the annual average spend for each supplier?
4. Contract Duration: What is the duration for each contract please include any extensions that maybe included within the contract.
5. Start Date: The start date of each individual contract.
6. Expiry Date: The expiry date of each individual contract.
7. Review Date: The review date of each individual contract.

8. Number of Vehicles: Please can you provide me with the number of vehicles (cars), vans, plant hire, truck, RCV.

9. Brand of Vehicle: Can you please provide me with the brand for each vehicle for each contract?

10. Model of Vehicle: Can you please provide me with the model for each vehicle for each contract?

11. Contract Description: Can you please with a small description of what services are provided under this contract?

12. Vehicle Maintenance- Is there maintenance included within the agreement? Yes, or No or In-House (Maintenance is provided by the organisation)

13. Contract Owner- Can you please send me two contacts one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.

14. including their full name, job title, contact number and direct email address.

15. I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc.

Our response:

The answers to the questions above have been put in a table format. Please see attached.

This completes our response to your request for information. If you are unhappy with our response, please write to us giving your reasons and we will address them. For review of our decision you should write to:

Deputy Head of Clinical Systems and Governance
Bevan House
Kettering Parkway South
Kettering
Northants
NN15 6XR

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the Trust. The Information Commissioner can be contacted at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely,

The Freedom of Information Team

Chairman: Paul Bertin

Chief Executive: Angela Hillery

Trust Headquarters: St Mary's Hospital, London Road, Kettering NN15 7PW. Tel: 01536 410141. Fax: 01536 493147

Information Governance Team Office

Bevan House

Kettering Parkway South

Kettering

Northants

NN15 6XR

Email: foi@nhft.nhs.uk | Web: <http://www.nht.nhs.uk>