Request FOI0514015:

Under the Freedom of Information Act (2000), I would like to request the below information:

The standard proformas, checklists, templates etc used by our Adult Eating Disorder Service, both before and as part of the initial consultation and subsequent assessment of a new patient at the Eating Disorder Service.

Response:

Thank you for your request dated 15/05/2014 in which you made a Freedom of Information request. Please see Northamptonshire Healthcare NHS Foundation Trust response below and attached to email;

Under the Freedom of Information Act (2000), I would like to request the below information:

The standard proformas, checklists, templates etc used by our Adult Eating Disorder Service, both before and as part of the initial consultation and subsequent assessment of a new patient at the Eating Disorder Service.

Our service does not have a standard referral form.

We accept referrals from primary, secondary and tertiary care services and do accept self-referrals. We advise that the patient try to approach their GP for a referral however, if this is not possible, it is explained that service will approach the GP.

Referral information should include:

- Name
- Address
- DOB
- NHS Number
- Summary of presenting condition
- Detailed history
- Any significant psychiatric or physical co-morbidity
- Height, weight and BMI
- Results of diagnostic investigations i.e. ECG, blood tests and serology
- Any special needs
- Medication

Following assessment, confirmation of the outcome of our assessment is sent to the client, referrer and GP.

If you are unhappy with the service you have received in relation to your Freedom of Information request and wish to make a request for a review of our decision you should write to:

The Information Governance Manager
Northamptonshire Healthcare NHS Foundation Trust
CG08/09
Campbell House
Campbell Square
Northampton
NN1 3EB

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the Trust. The Information Commissioner can be contacted at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Yours Sincerely,

The Freedom of Information Team

The Freedom of Information Team

foi@nhft.nhs.net