

COUNCIL OF GOVERNORS MEETING – PUBLIC SESSION

Thursday 4th July 2013, 2pm

**Lakeside Room, Kettering Conference Centre, Thurston Drive,
Kettering, NN15 6PB**

Minutes

Present	Designation
Paul Bertin	Chairman
Michael Darling	Public governor – Daventry & South Northants
Carole Child	Public governor – Daventry & South Northants
Brenda McCraith	Public governor – Kettering & Corby
Gail Sutherland	Public governor – Northampton
Des Savage	Public governor – Northampton
Carol Ash	Public governor – Wellingborough & East Northants
Hector Graham	Public governor – Wellingborough & East Northants
Jeff Betts	Adult Service User governor
Kevin Boyce	Adult Service User governor
Wendy Steele	Adult Service User governor
Liz Johnstone	Adult Service User governor
Dennis Holland	Adult Service User governor
Beverley Sturdgess	Adult Service User governor
Hummad Anwar	Young Service User governor
Brian Lawrence	Older Service User governor
Andrew Bailey	Carer governor
Rita Hinde	Carer governor
Priscilla Brown	Carer governor
Dr Tonye Sikabofori	Staff governor – Doctors
Chris Stirmey	Staff governor – Registered Nurses
Eileen Hales	Staff governor – Unregistered Nurses
Jacque Gowans	Staff governor – Other Clinical
Suzanne Johnson	Staff governor – Non Clinical
Cllr Rosemary Herring	Partner governor – Borough and District Councils
Laney Holland	Partner governor – Northamptonshire Rights & Equality Council
Liam Condron	Partner governor – Voluntary – Older People

In attendance	Designation
John Archard-Jones	Non Executive Director, Deputy Chairman
Sushel Ohri	Non Executive Director
Angela Hillery	Interim Chief Executive
Louise Payne	Director of Compliance & Governance
Paul Martin	Company Secretary
Clare Cooper	Foundation Trust Officer
Trudy Martin	Assistant Director - HR
Stephen Willis	Chaplaincy Manager
John Townsend	Member

Minute	Agenda Topic and Discussion																
COG13-46	<p>1. Chairman’s Introduction and welcome</p> <p>The Chairman opened the meeting, and welcomed all present.</p>																
COG13-47	<p>2. Apologies for absence</p> <p>Apologies were received from:</p> <table border="1" data-bbox="293 506 1508 813"> <tr> <td>Anthony Bagot-Webb</td> <td>Public governor – Daventry & South Northants</td> </tr> <tr> <td>Ian Watts</td> <td>Public governor – Kettering & Corby</td> </tr> <tr> <td>David McKintosh</td> <td>Public governor – Northampton</td> </tr> <tr> <td>Sandra Bemrose</td> <td>Carer governor</td> </tr> <tr> <td>Cllr Judy Shephard</td> <td>Partner governor – Northamptonshire County Council</td> </tr> <tr> <td>Mike Twigger</td> <td>Partner governor – University of Northampton</td> </tr> <tr> <td>ACC Paul Phillips</td> <td>Partner governor – Criminal Justice Partnership</td> </tr> <tr> <td>Carol Thorne-Smith</td> <td>Partner governor – SURG</td> </tr> </table>	Anthony Bagot-Webb	Public governor – Daventry & South Northants	Ian Watts	Public governor – Kettering & Corby	David McKintosh	Public governor – Northampton	Sandra Bemrose	Carer governor	Cllr Judy Shephard	Partner governor – Northamptonshire County Council	Mike Twigger	Partner governor – University of Northampton	ACC Paul Phillips	Partner governor – Criminal Justice Partnership	Carol Thorne-Smith	Partner governor – SURG
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COG13-48	<p>3. Declaration of Interests</p> <p>There were no Declarations of Interest made.</p>																
COG13-49	<p>4. Governor Membership Update</p> <p>Paul Martin introduced Laney Holland, the new Governor representing Northamptonshire Rights & Equality Council. He also advised that Nicola Bullock and Michael Benford’s tenure had been terminated following the decision at the last Private Council of Governors’ meeting.</p>																
COG13-50	<p>5. Minutes of previous meeting held on 9th May 2013</p> <p>The minutes of the previous meeting held on 9th May 2013 were agreed as a true record.</p>																
COG13-51	<p>6. Matters arising from the minutes</p> <p>There were no matters arising that were not covered elsewhere on the agenda.</p>																
COG13-52	<p style="text-align: center;"><u>For Discussion and Debate</u></p> <p>7. Environmental update</p> <p>The Chairman gave an update on the current environment in which the Trust was operating.</p>																
COG13-53 COG13-53a	<p>8. Interim Chief Executive’s Report</p> <p>The Council of Governors received and discussed the Interim Chief Executive’s Report. Angela Hillery highlighted the following items:-</p>																

- *Strategic Plan 2013-16 incorporating the Annual Plan 2013/14:* Angela thanked Governors for their feedback regarding the Plan, and confirmed that this document would form the basis of discussions at the Council of Governors and Board of Directors' Joint Event to be held on 11th July. Angela also highlighted the four key transformational programmes specifically referenced in the Strategic Plan. This transformation agenda would support the Trust in establishing its position as a strong and significant player in the Out of Hospitals Strategy, also to be discussed on 11th July
- *Retained and new business:* Angela was pleased to confirm that the Trust had secured phase 2 of the Improving Access to Psychological Therapies (IAPT) Pathfinder project, and a regional contract for long term ventilated babies
- *Personal Health Budgets:* Angela confirmed that the Trust had been involved in the national pilot of the scheme, and that it was expected to extend into next year
- *Patient stories:* Angela was pleased to confirm that patient stories would feature on future Board of Directors' meeting agendas
- *Healthier Northamptonshire:* Angela reported that a decision had been taken that the potential merger between Northamptonshire's two acute hospitals was no longer considered to be an option, and that a collaboration agenda was now emerging which presented the Trust with significant opportunities

COG13-53b	Michael Darling commented that there had been significant discussion and debate in recent weeks over personal health budgets, Favell House and podiatry services. Angela commented that Commissioners were driven by financial challenges, however in recent times there had been recognition from the CCGs that there were learning points from their recent consultation processes. She added that she understood the CCGs recognised their proposed options should not be presented as a fait accompli.
COG13-53c	Eileen Hales expressed concern over the accessibility of services for service users with complex needs who have a personal health budget. Angela agreed that this was a complex area which, whilst empowering and providing choice to service users, was challenging in its successful delivery.
COG13-53d	Hector Graham sought clarification on those conditions included in the personal health budget pilot. Action: FT Office to send full list of included conditions to Hector
COG13-53e	Rosemary Herring extended her congratulations regarding the British Medical Journal (BMJ) prize.
COG13-53f	Andrew Bailey enquired as to the Trust Executive's current thinking regarding growing the business. Angela advised that the focus was on clinical transformations, and that the Trust would only grow to reinforce the integration agenda, not grow for growth's sake.
COG13-53g	Des Savage commented that history had shown Healthier Northamptonshire's plans kept changing in terms of the future of healthcare in Northamptonshire. He expressed concern that with the projected population expansion and aging, this would lead to a

	<p>shortfall in service capacity. He was however pleased to note the Trust was recognising and responding to this issue. Angela agreed that the cessation of the merger plans between the two acute hospitals was unexpected; however the new aim of whole system collaboration was good news and the Trust needed to be actively involved in these plans.</p>
COG13-54	<p>9. Proposed Clinical Strategy for 2013-2018</p>
COG13-54a	<p>The Council of Governors reviewed the circulated paper, presented by Angela Hillery. Angela advised the Council that Hilda Hayo will be leaving the Trust to take up a new position as Director of Dementia Nursing/Chief Admiral Nurse at Dementia UK.</p>
COG13-54b	<p>Angela highlighted that, as the Trust's Nursing Strategy for 2008-2013 was due for review, it was an ideal time to develop a clinical strategy for 2013-2018 which would be applicable to all clinical staff and would meet the Trust's integrated team agenda. It was noted that the objective was to have the completed Clinical Strategy ratified by December 2013.</p>
COG13-54c	<p>Governors welcomed the proposed development of the strategy. Following on from questions from Jacqui Gowans and Andrew Bailey, the Council encouraged the Trust to ensure that Allied Health Professionals (AHPs) and support staff had the opportunity to help shape the strategy, as well as nursing colleagues.</p>
COG13-54d	<p>Michael Darling queried if Hilda Hayo's leaving presented any short term capacity issues within the Board of Directors. Angela advised that the Executive Team structure was currently being reviewed, and that in the short term some external support would be brought in if required.</p>
COG13-55	<p>10. Spiritual Wellbeing</p>
COG13-55a	<p>Stephen Willis, Chaplaincy Manager, presented a paper which set out the developing role and current work of the Department of Spiritual Wellbeing and the Chaplains. He noted that the BBC had recently undertaken some research via Freedom of Information requests regarding the work of Chaplains in the NHS and their report had concluded that overall Chaplaincy hours had been reduced within the NHS, however within NHFT the Chaplaincy coverage had increased, with a full time Chaplain at both Berrywood and St Mary's Hospitals.</p>
COG13-55b	<p>Discussion focused on a range of issues including the differentiation between religious and spiritual care, the support offered to patients (both in a hospital and community setting) and their carers, as well as support available to staff.</p>
COG13-55c	<p>Governors welcomed the discussion led by Stephen and were pleased to note that there was a members event on The Role of the Chaplain on 1st August 2013.</p>
COG13-55d	<p>Eileen Hales queried the reported removal of the multi-faith room at the Welland Centre in Kettering. Stephen advised that he was currently in discussions with Trust colleagues with a view to reinstating it.</p>
COG13-56	<p>11. Amendments to FT Constitution</p>
COG13-56a	<p>Paul Martin explained that there were further recommended amendments to the Trust's Foundation Trust Constitution which required the Council of Governors' and</p>

COG13-56b	<p>Board of Directors' approval. These changes related to the arrangements for the Annual Members' Meeting and procedures for approving Constitution amendments.</p> <p>Subject to minor wording revisions, the Council of Governors approved the proposed amendments.</p>
COG13-57	<p style="text-align: center;"><u>For Information</u></p> <p>12. Reports from Sub Groups</p> <p>Presented for information.</p>
COG13-58	<p>13. Confirmation of the establishment of The Independent Panel for Advising Governors</p> <p>Information presented for information.</p>
COG13-59	<p>14. Any Other Business</p>
COG13-59a	<p><u>Chief Executive Recruitment</u></p> <p>The Chairman confirmed that the advertisement for the Chief Executive post would be appearing in selected media this weekend. Updates would follow as appropriate.</p>
COG13-59b	<p><u>Governor Finance, Planning & Performance Sub Group</u></p> <p>Andrew Bailey noted that due to recent Governor changes there were currently places available on the sub group, and encouraged any interested Governors to join.</p>
COG13-59c	<p><u>Governor Patient Safety & Experience Sub Group</u></p> <p>Hector Graham thanked Governors for their support in his role as Chair of the Sub Group, noting that he was now unable to continue in the role but was grateful for the support of Hilda Hayo, the Foundation Trust Office and the Chairman.</p> <p>There was no other business to be discussed.</p>
COG13-60	<p>15. Snapshot Review Of Effectiveness</p> <p>It was agreed that the agenda was appropriate.</p>
COG13-61	<p>15. Next Meeting</p> <p>(Including AGM) Wednesday 4th September 2013, 4pm, Holiday Inn, Flore, Northampton, NN7 4LP</p>