

COUNCIL OF GOVERNORS' MEETING – PUBLIC SESSION

Tuesday 8th September 2015, 3.15pm

Heroes Lounge, Northampton Rugby Football Club, Franklin's Gardens, Weedon Road, Northampton, NN5 5BG

Minutes

Present	Designation
Paul Bertin	Chairman
Joe Sims	Public governor – Kettering & Corby
Brenda McCraith	Public governor – Kettering & Corby (part meeting)
Maureen Shram	Public governor – Kettering & Corby
Michael Darling	Public governor – Daventry & South Northants
Clr Anthony Bagot-Webb	Public governor – Daventry & South Northants
Gail Sutherland	Public governor – Northampton
Roger Webb	Public governor – Northampton
Hector Graham	Public governor – Wellingborough & East Northants
Janet Hathaway	Public governor – Wellingborough & East Northants (part meeting)
John Walker	Public governor – Wellingborough & East Northants
Colin Russell	Adult Service User governor
Beverley Sturdgess	Adult Service User governor
Tony Locock	Adult Service User governor
William Miller	Adult Service User governor
Brian Lawrence	Older Service User governor
Priscilla Brown	Carer governor
Rita Hinde	Carer governor
Alex Scott	Staff governor – Registered Nurses
Suzanne Johnson	Staff governor – Non Clinical (part meeting)
Clr Judy Shephard	Partner governor – Northamptonshire County Council
Clr Rosemary Herring	Partner governor – Borough and District Councils
John Turnbull	Partner governor – University of Northampton
Steven Brooks	Partner governor – Northamptonshire Rights & Equality Council
Liam Condon	Partner governor – Voluntary – Older People

In attendance	Designation
Angela Hillery	Chief Executive
Dominic Hardisty	Deputy Chief Executive
Richard McKendrick	Chief Operating Officer
Dr Alex O'Neill-Kerr	Medical Director
Bill McFarland	Finance Director
Julie Shepherd	Director of Nursing, Quality & AHPs
Chris Oakes	Director of Human Resources & Organisational Development
Clare Cooper	Foundation Trust Officer
Tracey Barker	Corporate Affairs Administrator

Minute	Agenda Topic and Discussion
COG15-67	<p>1. Chairman's Introduction and welcome</p> <p>The Chairman opened the meeting and welcomed all present.</p>

COG15-68	<p>2. Apologies for absence</p> <p>Apologies were received from:</p> <table border="1"> <tr> <td>Peter Evans</td> <td>Public governor – Northampton</td> </tr> <tr> <td>Hummad Anwar</td> <td>Young Service User governor</td> </tr> <tr> <td>Dennis Holland</td> <td>Adult Service User governor</td> </tr> <tr> <td>Kevin Boyce</td> <td>Adult Service User governor</td> </tr> <tr> <td>Alan Devenish</td> <td>Carer governor</td> </tr> <tr> <td>Sandra Bemrose</td> <td>Carer governor</td> </tr> <tr> <td>Dr Nick Mann</td> <td>Staff governor – Doctors & Dentists</td> </tr> <tr> <td>Chris Thurston</td> <td>Staff governor – Unregistered Nurses</td> </tr> <tr> <td>Jacquie Gowans</td> <td>Staff governor – Other Clinical</td> </tr> <tr> <td>DCC Andy Frost</td> <td>Partner governor – Criminal Justice services</td> </tr> </table>	Peter Evans	Public governor – Northampton	Hummad Anwar	Young Service User governor	Dennis Holland	Adult Service User governor	Kevin Boyce	Adult Service User governor	Alan Devenish	Carer governor	Sandra Bemrose	Carer governor	Dr Nick Mann	Staff governor – Doctors & Dentists	Chris Thurston	Staff governor – Unregistered Nurses	Jacquie Gowans	Staff governor – Other Clinical	DCC Andy Frost	Partner governor – Criminal Justice services
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COG15-69	<p>3. Declaration of Interests</p> <p>There were no Declarations of Interest made.</p>																				
COG15-70	<p>4. Governor Membership Update</p> <p>There were no Governor updates to highlight.</p>																				
COG15-71	<p>5. Minutes of previous meeting held on 24th July 2015</p> <p>The minutes of the previous meeting held on 24th July 2015 were agreed as a true record of the meeting.</p>																				
COG15-72	<p>6. Matters arising from the minutes</p> <p>There were no matters arising that were not covered elsewhere on the agenda.</p>																				
COG15-73	<p style="text-align: center;"><u>For Discussion and Debate</u></p> <p>7. Environmental update from Chair</p> <p>The Chairman advised that environmental factors were covered in the Chief Executive’s report. He noted that the CQC full report was now available online, and the FT Office would circulate a link to it to all Governors.</p> <p>Action: FT Office to circulate link to the online CQC report to all Governors</p>																				
COG15-74	<p>8. Environmental update from Governors</p> <p>Rosemary Herring summarised the topics that had been discussed in the Governors’ pre-meet in advance of this meeting, which included:</p>																				
COG15-74a	<p>1) The involvement of GPs in medication regimes of service users once they have been discharged from NHFT services. Dr Alex O’Neill-Kerr gave an explanation and provided assurance in respect of the arrangements for continuity of medication support.</p>																				
COG15-74b	<p>2) Governors sought and received clarification on the implications on the Trust of seven day working following recent national media reports on this initiative</p>																				
COG15-74c	<p>3) The replacement of the Liverpool Care Pathway and changes to End of Life Care – Governors</p>																				

COG15-74d	<p>expressed their keenness to be involved in service developments in this area</p> <p>4) Joint Council of Governors'/Board of Directors' meeting feedback – Governors were keen to hold a further meeting to discuss in more detail some of the issues raised</p>
COG15-75	9. Chief Executive's Report
COG15-75a	Angela Hillery presented her report, highlighting in particular the outcome of the routine CQC Inspection, the Mental Health Collaboration Conference, and an update on Healthier Northamptonshire.
COG15-75b	Angela confirmed that the CQC had now published their reports. They produced 18 reports which covered 49 service lines and have provided an overall Trust report. The overall report gave our Trust an overall rating of Requires Improvement. She continued that she was pleased that the CQC recognised the Trust as Good overall in the Caring category and that many of our services were rated Outstanding or Good. Angela highlighted that the key requirement now was action planning, building on the Trust's strengths and ensuring the sharing of excellent practices trustwide. She continued that a Governor briefing, scheduled for 23rd September 2015, would provide further detail on this and give Governors the opportunity to ask any specific questions they may have. In response to a question from Janet Hathaway, Angela confirmed that a simple overview of the Trust's CQC action plan would be available at the briefing.
COG15-75c	In response to a question on I Want Great Care (iWGC), Dr Alex O'Neill-Kerr agreed with Angela that the Trust had been pioneering in its introduction of iWGC, and continued that he was working with teams on both introducing the system and developing their capability to manage and respond to feedback. John Turnbull queried if a similar system was available for collating feedback on leadership development across the Trust. Angela advised that iWGC did allow for individual feedback for clinicians; however Chris Oakes, Director of Human Resources and Organisational Development, was developing proposals for trustwide leadership feedback mechanisms going forward.
COG15-75d	The Council thanked Angela for her informative update.
COG15-76	10. Reports from Sub Groups – verbal briefings on key issues
COG15-76a	The Council received verbal reports from Sub Group Chairs. Key headlines included:
COG15-76b	<ul style="list-style-type: none"> Chairs' Sub Group: The group had set the agenda for this meeting. Corporate Assessment Group: The group identified issues discussed at the Board of Directors' meeting and disseminated to Sub Groups as appropriate.
COG15-76c	<ul style="list-style-type: none"> Membership & Governance: The group gave positive assurance to the Council about continued progress on Governor training and development. The group raised the issue of the number of staff subscribing as FT members. The group also reported that a replacement organisation to fill the Partner Seat vacated by the University of Leicester was being pursued.
COG15-76d	<ul style="list-style-type: none"> Nominations & Remuneration Committee: The Chair updated the Council on the recruitment of a new Chair and two new Non-Executive Directors for the Trust, as the current incumbents' terms of office were scheduled to expire in due course, noting that a paper was to be discussed in the private session.
COG15-76e	<ul style="list-style-type: none"> Staff & Resources: The group was focusing on a range of issues including specifically on Trust procurement.
COG15-77	11. Any Other Business
	There was no other business to be discussed.
COG15-78	12. Snapshot Review Of Effectiveness

	It was agreed that the agenda was appropriate.
COG15-79	13. Next Meeting Thursday 5 th November 2015, 3pm, Portland Room, Kettering Conference Centre, Thurston Drive, Kettering, NN15 6PB