

## Social Care Online

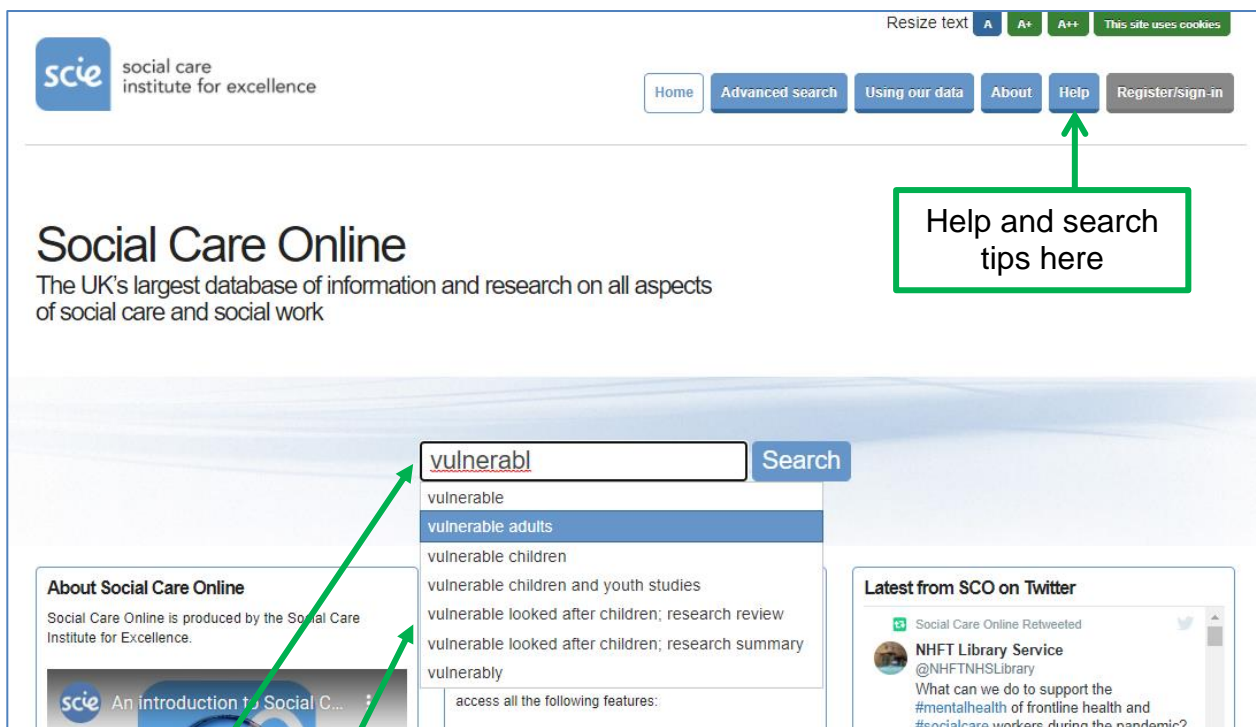
- Produced by the Social Care Institute for Excellence.
- UK's largest social work and social care database.
- Contains government publications, legislation, policy documents, UK grey (informally published) literature, journal articles and more.
- Updated daily.
- Free to use, register for Advanced Search, save search, export results and email alerts.

Available from: [www.scie-socialcareonline.org.uk](http://www.scie-socialcareonline.org.uk)

[Simple search](#)   [Results/Filter](#)   [Advanced search](#)   [View/Save](#)   [Print](#)   [Saved search](#)

### Simple search:

Change the text size on screen here



The screenshot shows the Social Care Online homepage. At the top right, there are text size controls: 'Resize text' followed by buttons for 'A', 'A+', and 'A++', and a 'This site uses cookies' notice. Below this is a navigation menu with buttons for 'Home', 'Advanced search', 'Using our data', 'About', 'Help', and 'Register/sign-in'. A green box with an arrow points to the 'Help' button, with the text 'Help and search tips here'. The main heading is 'Social Care Online' with the subtext 'The UK's largest database of information and research on all aspects of social care and social work'. A search bar contains the text 'vulnerabl' and has a 'Search' button. A dropdown menu is open below the search bar, showing suggestions: 'vulnerable', 'vulnerable adults', 'vulnerable children', 'vulnerable children and youth studies', 'vulnerable looked after children; research review', 'vulnerable looked after children; research summary', and 'vulnerably'. A green box with an arrow points to this dropdown, with the text 'Suggested topics will show in the drop down as you type – click on these or just continue typing. Use “ ” to search a phrase e.g. “holistic care”. If the phrase is hyphenated it will search with and without the hyphen. Click Search.' To the right of the search bar is a 'Latest from SCO on Twitter' section showing a tweet from 'NHFT Library Service'.

Help and search tips here

Suggested topics will show in the drop down as you type – click on these or just continue typing.

Use “ ” to search a phrase e.g. “holistic care”. If the phrase is hyphenated it will search with and without the hyphen.

Click Search.

The database searches for the words in the title, abstract and author fields.

## Filter results (Simple Search only):

Select one or more **Filters** if required e.g. publication date, journal article/book, content type, location, author etc.

Results are listed by Relevance, use drop down to change to Title list or by Publication Date.  
The number of results is shown below.

The screenshot shows a search results page for 'vulnerable adults'. On the left, there is a 'Filter results' sidebar with sections for 'Full text', 'Format types', 'Publication year', and 'Content types'. The 'research' filter under 'Content types' is selected with a red checkmark. The main search results area shows two results. The first result, 'Referrals to the police of vulnerable adult abuse', has a 'Free resource' icon (A) and a 'Journal article' icon (B). The second result, 'Safeguarding vulnerable adults and the law', has a 'Book' icon (B). A 'Key to icons' box on the right explains these symbols. A 'Sign up/login for more' box is also present. A 'More information' link is visible under the second result.

**Icons** tell you the format of the document or if it is free. See **Key** on the right hand side.

**Tip:** Selected **Filters** show a tick. Click this to remove or use '**Clear all filters**' at the top.

**More information:** shows fuller abstract, full text link (may not be free), clickable Subject Terms, Author and Publisher search links.

## Advanced Search (register for free and sign in using the buttons at the top right):

The screenshot shows an advanced search interface. It features a search bar with the text 'vulnerable adults' and a dropdown menu for 'All fields'. Below the search bar, there are two search lines. The first line has 'vulnerable adults' and the second line has 'care homes'. The search lines are connected by 'AND' operators. A 'Search tips' link is highlighted. A 'Reset form' button and a 'Search' button are also visible. A dropdown menu for 'All fields' is open, showing options like 'Subject term', 'Title', 'Author', etc. A 'Delete search lines by clicking on the X' button is also shown.

Choose to combine with **OR, AND, NOT** in that order. See **Search tips** for more information.

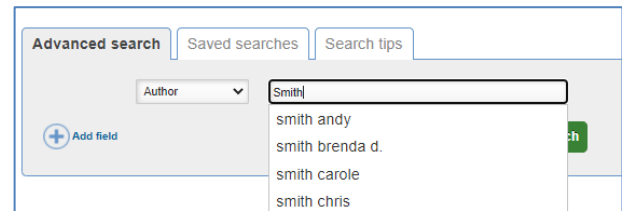
Enter search term, 1 term per box, use "quote marks" to search a phrase. These are added automatically if you select a term from the suggested list as you type.

Use **+** to add more search lines.

Use drop-down menu to select which **fields** to search e.g. Title or author.

Delete search lines by clicking on the **X**

For Author searching: enter Surname then select from the drop down. If name is not listed search using surname only.



See **Help** for further searching tips and information.



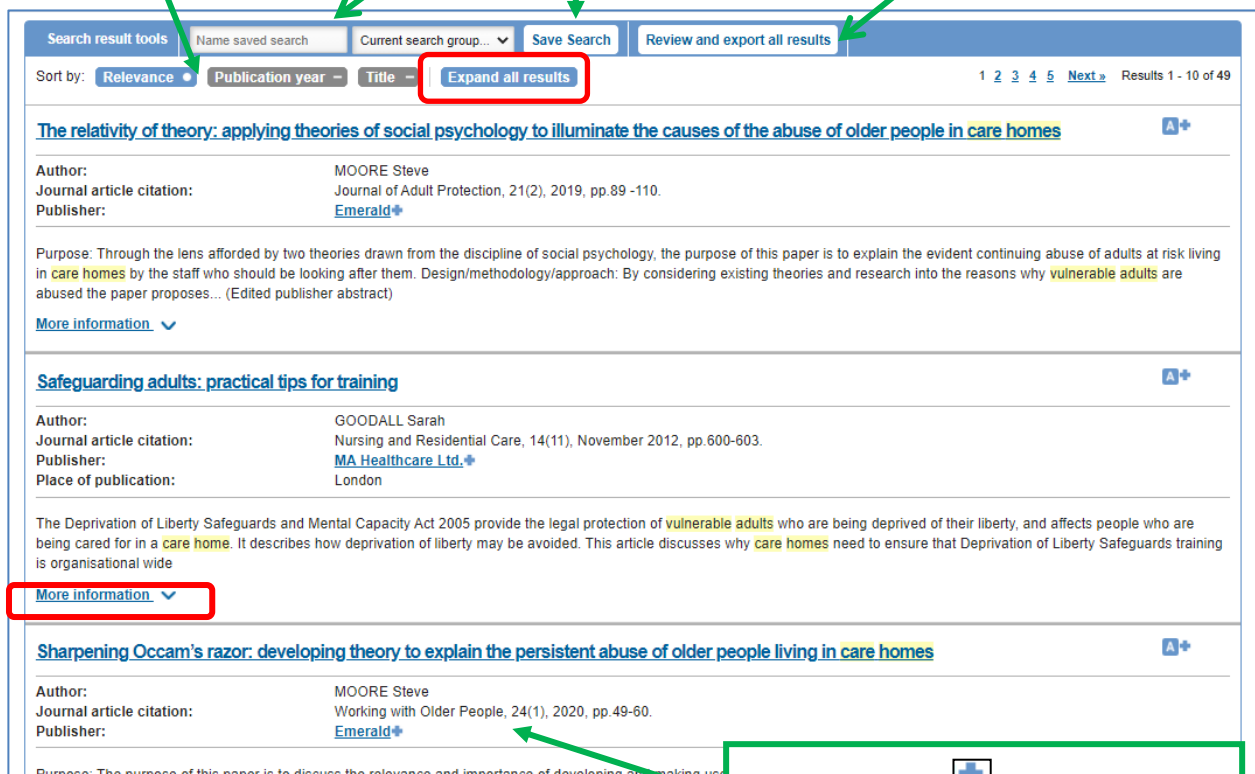
## Viewing and saving in Advanced Search:

Similar to Simple Search but without search Filters.


**Sort results by publication year or title (A-Z). By Relevance is the default.**

**Name and Save Search for future use.**

**Export and Print: see below for further details.**



**Expand all results or More information shows full abstract and subjects.**

Words with the  can be clicked on and added to the search string. Subject words can be found by clicking on **More information**.

**NOTE:** Full text is not always available; for articles check the [Journals A-Z](#) using your NHS OpenAthens log-in to check if journal access is available or check the [library catalogue](#) for books. Contact the Library for more help or if items aren't available.

## Print results:

Click on the 'Review and export all results' next to 'Save Search' or if more than 500 results it will display as 'Review and export top 500 results'.

Select file type (see below for explanation).

Select All results or click in the box next to the titles to export.

Then click 'Export selected'.

**Export Search Results**

Select report format:

500 records available for export

[Select All/None](#)

	Title	Author(s)
<input checked="" type="checkbox"/>	There to help 2: ensuring provision of appropriate adults for vulnerable adults detained or interviewed by police	BATH Chris
<input type="checkbox"/>	Vulnerable adults in police custody	CUMMINS Ian
<input checked="" type="checkbox"/>	Safeguarding vulnerable adults: using the rules	SOCIAL CARE INSTITUTE

CSV: can be opened in Excel or other spreadsheet format.

RIS: for exporting to reference management software e.g. EndNote, RefWorks etc.

TXT: a text file. Can be copied and pasted into Word or an email .

XML: for importing to another data-based system.

## View/Run a saved search:

Sign in, select 'Advanced Search' then click on 'Saved Searches'. Select the search you want then click on the **Action** menu to re-run. You can also set up an email alert to receive updates on the search.

Advanced search | **Saved searches** | Search tips

[Select All/None](#)

There are 1 of a maximum of 50 items selected

	Created	Name	Results	Search type	Subscribed
<input type="checkbox"/>	10 Feb 2014	<a href="#">Adoption</a>	3318	Query	
<input type="checkbox"/>	10 Feb 2014	<a href="#">Vulnerable adults</a>	76	Query	
<input type="checkbox"/>	11 Aug 2017	<a href="#">vulnerable adults</a>	7	Query	
<input type="checkbox"/>	10 Sep 2018	<a href="#">vulnerable adults</a>	95	Query	
<input checked="" type="checkbox"/>	02 Sep 2020	<a href="#">DBT and prison</a>	6	Query	
<input type="checkbox"/>	02 Sep 2020	<a href="#">dbt and prison</a>	6	Query	
<input type="checkbox"/>	02 Sep 2020	<a href="#">dbt and prison</a>	6	Query	
<input type="checkbox"/>	02 Sep 2020	<a href="#">dbt and prison</a>	6	Query	

Saved search tools | Current search group... | Go to | Action menu... | Go

## Help:

The Help pages contain more information on using Social Care Online.

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Last updated February 2021